AGENDA
Parks & Recreation Commission
Wednesday, September 23, 2026
7:00 PM
Owosso City Hall

Ribbon cutting:

Call to order:

Roll call:

Approval of agenda: September 23, 2026

Approval of minutes: August 26, 2026

Public comments:

Old business report:

New business:

- Bentley Park: Stuart St. entrance

Next meeting: October 28, 2026

Public/Commissioners comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

PARKS AND RECREATION COMMISSION

REGULAR MEETING

Draft Minutes of Wednesday, August 26, 2026

7:00 p.m. at Harmon Patridge Park

CALL TO ORDER:	Chairman Mahoney called the meeting to order at 7:00 p.m.
ROLL CALL:	
MEMBERS PRESENT:	Commissioners Ellen Rodman, Kevin Maginity, Lee Mills and Carol Anne Smith.
MEMBERS ABSENT:	Commissioner Emily Olson.
APPROVAL OF AGENDA:	Commissioner Rodman made a motion to approve the agenda for August 26, 2026. Commissioner Smith supported the motion. Passed by voice vote.
APPROVAL OF MINUTES:	Commissioner Rodman made a motion to approve the minutes for July 22, 2026. The motion was supported by Commissioner Maginity. Passed by voice vote.

PUBLIC COMMENTS: None.

OLD BUSINESS REPORT: A contractor has been hired for basketball court maintenance.

ITEMS OF BUSINESS:

Cigarette Disposal Proposal: There was discussion on installing disposals for cigarettes at the amphitheater and soccer fields. There was a motion by Commissioner Smith to bypass this activity and revisit it if concerns arise. The motion was supported by Commissioner Mills and passed by voice vote.

PUBLIC/COMMISSIONER COMMENTS: Commissioner Smith asked about an email the Commission had received from a resident who wanted to add a pavilion at Grove Holman Park. Commissioner Smith also discussed the need for benches along the trail at Harmon Patridge Park. Commissioner Smith made a motion to allocate $5,000 in millage funds for two swing benches at Harmon Patridge Park. The motion was supported by Commissioner Rodman. There was a roll call vote, ayes all. Motion passed.

NEXT MEETING: September 23, 2026, at City Hall

ADJOURNMENT: Commissioner Smith made a motion to adjourn at 7:28 p.m. The motion was supported by Commissioner Maginity. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

301 MAIN W. ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

September 21, 2026

Parks and Recreation Commission
Ongoing Project List

Park Wayfinding Signage: Wayfinding signs have been installed for the soccer fields and the baseball fields. We can add additional signs as the budget allows.

Fitness Course: stations and signage will need to be selected by the Commission. A sum of $10,000 has been allocated.

Grove Holman Sledding Hill Stairs: Quotes came back after the staff budget deadline, so the request was not included. Staff has received two quotes, both of which are $25,000.

CIS Trail: Construction has been moved to spring 2027 for the CIS connection along M-21 and summer 2026 for the Jerome Street section of the trail. We are running into trouble acquiring the necessary easements.

Pickleball/tennis courts at Bentley Park: Waiting for grant decision, which is expected in December 2026.

Basketball Court Maintenance: The contractor is expected to complete the work this month.

Community Garden seating: The bench has arrived. DPW will pour concrete and install as time allows.

Harmon Patridge Benches: Two swing benches were ordered for Harmon Patridge park.

Kayak Launch Improvements: Staff are waiting on pricing for the kayak locker. Staff need to get pricing on wayfinding signage.

Respectfully submitted: Amy Fuller, Assistant City Manager

PERIOD ENDING 09/30/2026

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2026-27 AMENDED BUDGET	YTD BALANCE 09/30/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	71,565.00	22,471.37	8,682.87	49,093.63	31.40
101-751-702.300	OVERTIME	4,200.00	1,637.36	380.68	2,562.64	38.98
101-751-702.400	WAGES - SEASONAL	35,000.00	2,652.29	336.00	32,347.71	7.58
101-751-715.000	SOCIAL SECURITY (FICA)	8,474.00	2,044.74	717.77	6,429.26	24.13
101-751-716.100	HEALTH INSURANCE	19,939.00	760.56	327.34	19,178.44	3.81
101-751-716.200	DENTAL INSURANCE	1,359.00	110.21	40.04	1,248.79	8.11
101-751-716.300	OPTICAL INSURANCE	137.00	4.84	2.07	132.16	3.53
101-751-716.400	LIFE INSURANCE	286.00	21.12	7.92	264.88	7.38
101-751-716.500	DISABILITY INSURANCE	667.00	71.54	26.01	595.46	10.73
101-751-717.000	UNEMPLOYMENT INSURANCE	10.00	0.00	0.00	10.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	5,685.00	1,610.13	629.59	4,074.87	28.32
101-751-719.000	WORKERS' COMPENSATION	4,094.00	921.38	329.99	3,172.62	22.51
101-751-728.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
101-751-818.000	CONTRACTUAL SERVICES	17,000.00	4,605.00	1,535.00	12,395.00	27.09
101-751-920.100	ELECTRICITY	10,577.00	1,862.60	890.37	8,714.40	17.61
101-751-920.400	WATER & SEWER	65,000.00	0.00	0.00	65,000.00	0.00
101-751-920.500	REFUSE	500.00	773.99	156.59	(273.99)	154.80
101-751-930.000	BUILDING MAINTENANCE	14,700.00	4,049.90	3,790.77	10,650.10	27.55
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	12,000.00	7,295.89	6,399.79	4,704.11	60.80
101-751-937.000	TREES & GARDEN	2,000.00	0.00	0.00	2,000.00	0.00
101-751-940.000	EQUIPMENT RENTAL	145,150.00	28,613.36	8,551.22	116,536.64	19.71
Total Dept 751 - PARKS		423,343.00	79,506.28	32,804.02	343,836.72	18.78
TOTAL EXPENDITURES		423,343.00	79,506.28	32,804.02	343,836.72	18.78
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		423,343.00	79,506.28	32,804.02	343,836.72	18.78
NET OF REVENUES & EXPENDITURES		(423,343.00)	(79,506.28)	(32,804.02)	(343,836.72)	18.78

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2026 TO 09/21/2026
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2026	Total Debits	Total Credits	Ending Balance 09/21/2026
208	PARK/RECREATION SITES FUND	331,764.93	164,404.42	183,550.97	312,618.38